

Good Practices Mentoring

Period	Actions school-workplace	Persons involved WP	Persons involved School
May-June end June	Communicate the periods of the practices of the next schoolyear Ask written evaluation of this schoolyear Invite mentors to the proclamation of the students	workplace coordinator mentor and co-workers mentor and WP coordin.	coordinator of practices coordinator of practices school administration
end Sept.	Tutor brings contracts to sign.	Director of Wp	Tutor
Oct.-Jan	Weekly visit of the tutor during practices, midterm evaluation (3 wks), final eval. (6 wks)	mentor and co-workers mentor	tutor tutor
Dec.	postcard with best wishes for the New Year	Director of Wp	school administration
Feb.	Communicate the periods of the practices of the next schoolyear Tutor brings contracts to sign.	workplace coordinator Director of Wp	coordinator of practices Tutor
March-June	Weekly visit of the tutor during practices, midterm evaluation (3 wks), final eval. (6 wks)	mentor and co-workers mentor	tutor tutor
May	Invite mentors to workshop in the school	mentor and co-workers	coordinator of practices tutors